

SAFE SCHOOL PLAN

STAFF EMERGENCY ASSIGNMENTS

Designated staff to prepare and maintain the Emergency Kits:
Lakeshia Brown Roy Garrett

Designated staff to contact Regional Superintendent:
Keith Jones Scherita Daniel

Designated staff to identify missing/absent students and staff:
Karen Bryant Kelsey Jack
Landon Corbin Lois Edwards

Designated staff to locate and identify the injured/sick:
Valerie Mackey Barbara Gibson
Tu-Juana Warren Radiah McLean
Marcus Hope

Designated staff to accompany injured/sick to medical facilities:
Ursula Ross Wanda Gibbons
Demetra Casseus Tonya Slaton
Marcus Hope

Identified staff trained in First Aid and CPR:
Roy Garrett Lakeshia Brown
Larell Lewis Micah Baisden

Designated staff to handle telephone calls:
Yvette McManus Michelle Coward
Leora Senior

Designated staff to receive parents/guardians at reunification site(s):
NOTE: All students must be signed out by a parent or guardian.
Please keep sign-out logs.
Paula Jackson Heather Foster
Neva Franklin Mujadilah Sanders
Alexixes Green

Designated staff to show emergency personnel utility and ventilation shutoffs:
David Durden Linda Hitchrick

Designated staff to assist with pedestrian traffic and on-campus vehicle traffic:
Kevin Greene Christopher Hardnett
Brian Releford

Designated staff to make temporary ID badges for staff and emergency personnel:
Donna Shuford Sophonia Smartt

Name(s) of person(s) to contact after hours for after-school/extra curricular activities and programs:
Demetra Casseus Dedra Johnson
Rupert Nedd